



Agenda Posted: 9/15/15 SP

Amended Posted: 9/21/15 SP

CANNON BUILDING
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DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
BOARD OF FUNERAL SERVICES

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PUBLIC MEETING NOTICE: **Delaware Board of Funeral Services**

DATE AND TIME: **Tuesday, September 22, 2015 at 10:00 a.m.**

PLACE: 861 Silver Lake Boulevard, Dover, Delaware
Conference Room B, second floor of the Cannon Building

APPROVED:

AMENDED AGENDA
(Amended items are indicated by an asterisk*)

- 1.0 **CALL TO ORDER**
- 2.0 **REVIEW AND APPROVAL OF MINUTES**
 - 2.1 July 28, 2015
- 3.0 **UNFINISHED BUSINESS**
 - 3.1 Update on Funeral Procession Bill
 - 3.2 Update on Legislative Bill 65
- 4.0 **NEW BUSINESS**
 - 4.1 RATIFICATION OF LICENSURE -- None
 - 4.2 REVIEW OF RESIDENT INTERN REPORTS
 - 4.2.1 William Dougherty III
 - 4.2.1.1 1st – 4th Quarterly Progress Reports
 - 4.2.1.2 39 Embalming Reports
 - 4.3 REVIEW OF APPLICATIONS FOR LICENSURE
 - 4.3.1 William Dougherty III – Funeral Director
 - 4.4 REVIEW OF APPLICATIONS FOR CONTINUING EDUCATION APPROVAL
 - 4.4.1 Chief Medical Examiner, Dr. Collins*
 - 4.4.1.1 Introduction to Delaware Funeral Directors, November 5, 2014, Requesting 1 CEU
 - 4.4.1.2 Online Death Certification Process, April 15, 2015, Requesting 1 CEU
 - 4.4.2 Bishop Francis Malooly*
 - 4.4.2.1 Mass of Christian Burial Rites, January 14, 2015, Requesting 1 CEU
 - 4.4.3 State Anatomy Board*
 - 4.4.3.1 Donation of Human Remains, June 17, 2015, Requesting 1 CEU
 - 4.4.4 Department of Mental Health & Hygiene*
 - 4.4.4.1 Transporter Licensing in Maryland, October 6, 2015, Requesting 1.5 CEUs
- 5.0 **COMPLAINT UPDATES AND CONSENT AGREEMENTS**
 - 5.1 COMPLAINT UPDATES
 - 5.1.1 #27-05-15 (not assigned) New Complaint
 - 5.1.2 #27-06-15 (not assigned) New Complaint

5.2 HEARING OFFICER RECOMMENDATIONS – None

5.3 CONSENT AGREEMENTS – None

6.0 ELECTION OF OFFICERS

6.1 President

6.2 Secretary

7.0 CORRESPONDENCE

7.1 SCI Management – Clarification regarding Delaware Code Title 24, Section 3119

8.0 OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

8.1 Maryland State Board - Review of July 28th Meeting

8.2 Officer representation on the National Board

9.0 PUBLIC COMMENT

10.0 **NEXT MEETING** – Tuesday, November 24, 2015 at 10:00 a.m., Second Floor Conference Room B of the Cannon Building located at 861 Silver Lake Boulevard, Dover, DE 19904

11.0 ADJOURNMENT

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date (excluding weekends and State holidays):

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

BOARD MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500 OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.